

PEMBINA COUNTY JOB DEVELOPMENT AUTHORITY

MEETING MINUTES

Neché City Hall, Neche, ND

Tuesday, July 14, 2026

CALL TO ORDER

The meeting was called to order by Julie Kemnitz, Chairperson, Tuesday, July 14, 2026, at the Neche City Hall, Neche, ND at 10:06 A.M.

Members Present- In-Person: Julie Kemnitz, Lacey Hinkle, Darin Otto, Dave Monson, and Mary Houdek.

Members Present – Virtually/Phone: Pat Hardy,

Others Present: Lori Estad, Red River Regional Council, and Angelle French, Pembina County JDA.

MINUTES

Minutes from May 12, 2026, meeting were mailed to members prior to the meeting. Houdek moved to approve the minutes as presented; seconded by Hinkle, motion carried.

FINANCIAL REPORT

French reviewed the financial report ending June 2026.

Otto moved to approve the financial report, seconded by Monson; motion carried.

DIRECTORS REPORT

French reported on her directors' report.

- The CD was renewed at United Valley Bank at the 7-month special rate of 3.97% (4.00% APY).
- D&K Grocery, Rural Grocery Grant, is complete and has been paid out.
- Little Giggles Daycare completed the Flex PACE loan closing with the City of Cavalier participating in the community share.
- No Name Bake Shop Flex PACE loan work is ongoing; the City of Neche has agreed to split the community share.

NEW BUSINESS

French formally submitted her two weeks' notice with the Red River Regional Council. Her last day will be July 24th. The board thanked French for her years of services and wishes her the best in her new adventure.

Hinkle with regret, moved to accept French's resignation, seconded by Monson; motion carried.

OLD BUSINESS

2027 Budget Discussion/Approval

French reviewed PCJDA draft budget using 4.0 Mills and 3.5 Mills.

She also reviewed the Pembina County Career Builders program. This program is a huge success in Walsh County. The state pays for half the match and PCJDA would pay 25% share and the city where the employ is working would pay the other 25%. This would be a maximum of \$2,125 per student over

three years.

Otto moved to proceed with a request of 3.5 Mills to the Pembina County Commissioners, seconded by Hinkle; motion carried.

Storefront Improvement Grant

French added Permanent landscaping to the eligible improvements for the Storefront Improvement Grant guidelines.

Monson moved to approve the Storefront Improvement Grant guidelines with the change as presented, seconded by Otto; motion carried.

A loan application to match Walsh and Nelson County JDA's has been developed to use as a universal application.

Hinkle moved to approve the application as presented, seconded by Houdek; motion carried.

Other Items Shared

- Update on Real. Good. Virtual Job Fair
- Rural Health Transformation Opportunities
- Spark Build Update

OTHER BUSINESS

A new signature card will need to be updated at the bank removing French on the account. When the new director is hired this person will be added to the account.

A tour followed the business meeting which included:

- No Name Bake Shop
- New Pool Building
- Old Buildings in Neche.

ADJOURN

There being no more business, the meeting was adjourned at 10:57 a.m.

Submitted by:



Lori A. Estad, RRRC, Office Manager

Signed by:



Julie Kemnitz, Chair