

PEMBINA COUNTY JOB DEVELOPMENT AUTHORITY

MEETING MINUTES

Via TEAMS

Monday, July 8, 2024

CALL TO ORDER

The meeting was called to order by Julie Kemnitz, Vice Chairperson, Monday, July 8, 2024, Via TEAMS at 10:03 A.M.

Members Present: Julie Kemnitz, Kathy Stremick, Darin, Otto, Dave Monson, Michael Cook, Elton Heuchert, Mary Houdek, Terri Stoiber, Casey Krieg, and Sonia Misialek.

Members Absent: Lacey Hinkle, Jim Benjaminson, and Nathan Green.

Others Present: Lori Estad, Red River Regional Council (RRRC); and Angelle French, Pembina County JDA.

MINUTES

Minutes from May 13, 2024, meetings were mailed to members prior to the meeting. Monson moved to approve the minutes as mailed; seconded by Houdek, motion carried.

FINANCIAL REPORT

Stremick presented the financial report.

Krieg moved to approve the financial report, seconded by Otto; motion carried.

AGENDA UPDATE

Added to the agenda is a request for funds by Woodside Industries.

DIRECTORS REPORT

French reviewed the Directors Report. She will be working on a business retention and expansion program and visiting current loan recipients.

REQUEST FOR FUNDS

Woodside Industries

Jerry Symington, Woodside Industries, is requesting a Bank of North Dakota flex PACE Interest Buydown for \$36,426.23. The funds will be used to purchase equipment to increase capacity. Currently the company employees 50 plus employees. The request has come a little earlier than normal due to their desire to close the loan by the end of August, French suggested making the approval contingent on bank financing.

Stremick approved the request contingent upon bank financing is approved and City of Cavalier commits to paying half the community share; repayments to begin after Bank of North Dakota loan has matured, or 10 years, whichever is sooner, at 2% interest over seven years; seconded by Monson; motion carried.

2025 BUDGET

French presented the preliminary 2025 budget. The PCJDA will request 4 mills from the county commissioners at the July 16th meeting.

Krieg approved the preliminary 2025 budget as presented, seconded by Otto; motion carried.


ADJOURN

There being no more business the meeting was adjourned at 11:55 A.M.

Submitted by:


Lori A. Estad, RRRC, Office Manager

Signed by:


Julie Kemnitz, Vice Chair